



CITY OF SANFORD

Community Improvement
300 N. Park Avenue, Sanford FL 32771
P.O. Box 1788, Sanford FL 32772
Phone: (407) 688-5163 Fax: (407) 688-5161

CODE ENFORCEMENT LIEN AMNESTY PROGRAM APPLICATION

INSTRUCTIONS: Applications for the Code Enforcement Lien Amnesty program will be accepted between January 1, 2015 and December 31, 2016 by the Community Improvement Department. Applications are available at City Hall or online at www.sanfordfl.gov. Please fill out this form completely and return it with the required \$100 non-refundable application fee either in person to: **City of Sanford, Community Improvement, 300 N. Park Avenue, Sanford FL 32771** or by mail to: **City of Sanford, Community Improvement, P.O. Box 1788, Sanford FL 32772.**

All properties within the City of Sanford seeking a lien reduction shall be in compliance and have no outstanding code violations at the time of the application. If all conditions of the Code Enforcement Lien Amnesty program are met, the amount of the lien will be based on the date of the application and shall be reduced 90% or no more than the maximum payment of \$2,000.00. There is also a \$400.00 administration fee. The \$100.00 application fee will be credited to the lien payment. The reduced lien shall be paid in full within 30 days from the date of approval by cashier's check or money order **only** and made payable to the "City of Sanford". If the reduced amount is not paid within 30 days from the date of approval, the lien amount will revert back to the original lien amount and the application fee will be forfeited. Commercial and residential properties are eligible to participate in the program. Property owners with Code Enforcement liens on multiple properties must apply for a reduction on each property simultaneously under the program. Special Assessment liens or payments due for code enforcement abatement actions, such as lot mowing, debris removal or demolition are not eligible for the amnesty program, however, these must be paid in full for any property requesting a code enforcement lien reduction.* Utility liens are not eligible for the amnesty program.

FORECLOSED PROPERTIES: Any property that has been foreclosed on and is not in compliance may apply for a 90 day grace period to bring the property into compliance by paying a \$1000.00 application fee. If the property is in compliance within the 90 days, the code enforcement lien will be waived. If extensive repairs are required in order to bring the property into compliance and said repairs are adequately documented in detail within the submitted application, the 90 (ninety) day grace period may be extended for up to a 12 (twelve) month grace period in order to allow for a reasonable amount of time for sufficiently documented repairs to be made and compliance consequently achieved. Municipal Special Assessment Liens or other code enforcement abatement costs must be paid in full at the time of closing. If the property is not in compliance within the 90 days allotted, the lien amount will revert back to the original lien amount and the application fee will be forfeited. Additionally, a \$400.00 administrative fee will be due and payable upon approval.

For more information regarding eligibility or about the program, please contact Community Improvement at (407) 688-5163.

. *Our office will do a lien search to determine if any Municipal or Special Assessment liens exist on the property.

Please allow up to two (2) weeks for processing the application. Incomplete applications will not be processed and will be returned to the applicant

Property Owner Information

Owner's Name _____ Contact Phone _____

Owner's Mailing Address _____

City _____ State _____ Zip Code _____

Email _____

Lien Information

Property Subject to Code Enforcement Case where lien is attached:

_____	_____
Property Address	Parcel Identification Number

List all properties owned by the same property owner within the City of Sanford (attach additional sheet if necessary)

_____	_____
Property Address	Parcel Identification Number

_____	_____
Property Address	Parcel Identification Number

_____	_____
Property Address	Parcel Identification Number

Are all code violations corrected and all properties in compliance with the City of Sanford codes and ordinances? _____Yes _____No

Is the property in foreclosure? _____Yes _____No

I have read this application and understand the terms and conditions.

Date _____

Signature _____

Printed Name _____